

Information on the collection of personal data for visitors in accordance with Articles 13 and 14 of the GDPR



Information on the processing of personal data by Putzmeister

In connection with the processing of your personal data, Putzmeister is subject to information obligations in accordance with the European General Data Protection Regulation (GDPR). The following information is intended to give you an overview of what data is involved, to whom it may be transmitted and for what purposes the processing is necessary. In addition, you will receive information about the rights to which you are entitled while processing your personal data.

Responsibilities

The data controller within the meaning of the EU General Data Protection Regulation ("GDPR") and any other applicable EU data protection regulations or comparable national regulations ("Controller") is the company you are visiting.

Putzmeister Holding GmbH

Email: pmh@putzmeister.com

Putzmeister Concrete Pumps GmbH

Email: pcp@putzmeister.com

Putzmeister Engineering GmbH

Email: pmh@putzmeister.com

Putzmeister Mörtelmaschinen GmbH

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Max-Eyth-Strasse 10
72631 Aichtal
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Contact details of the data protection officer

Putzmeister Holding GmbH
Data protection supervisor
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72631 Aichtal
Germany
Phone: +49 7127 599-0
E-mail: datenschutz@putzmeister.com

Purpose of data processing

Visitor management for security reasons, visitors to the premises are recorded with their name, company and the start and end times of their visit.

Legal basis

GDPR: Art. 6 para. 1 lit. f – Lawfulness of processing (legitimate interest)

Legitimate interests

To provide our services, we may have a legitimate interest in having your personal data collected within our group of companies for internal administrative purposes.

Categories

First name, last name, signature, date

Storage period

Your personal data will be stored for as long as it is needed to fulfil the above-mentioned purposes. They will be deleted as soon as the purpose of storage no longer applies. Storage may also take place if this has been provided for by the European or national legislator in EU regulations, laws or other regulations to which Putzmeister is obligated. The data will also be deleted if a storage period prescribed by the aforementioned standards expires, unless there is a need for further storage of the data.

Necessity and consequences of non-provision

The provision of the data is necessary for visiting and accessing the factory premises. In the event of non-provision, access to the factory premises cannot be granted.

Automated decision-making and profiling

As a responsible company, we do not use automated decision-making or profiling when collecting your personal data.

Recipients of personal data outside the company/authority

Other Putzmeister companies, external service providers (e.g. in the context of the work at the reception), authorities in the context of reporting obligations.

Intention of transfer to a third country or international organisation

Should we transfer your personal data to a country outside the EU/EEA that does not provide the same level of protection as within the EU/EEA, we will ensure that such transfers are carried out in accordance with applicable data protection laws, including the GDPR.

Warranties and Obtaining Warranties

We will only transfer your personal data to a recipient in a third country after concluding standard contractual clauses approved by the European Commission. We guarantee that we will transfer your personal data to companies in a third country that are located within our group / group of companies and carry out a joint economic activity based on binding internal data protection regulations. In exceptional cases, according to Art. 49 (1) GDPR, a transfer can take place without guaranteeing an adequate level of data protection, e.g. even if you have validly consented or the transfer is necessary for the performance of the employment relationship.

Your rights

If your personal data is processed, you are a data subject within the meaning of the GDPR and you are entitled to the following rights towards Putzmeister.

You have the right to *information* about the personal data we process about you. In the case of a request for information that is not made in writing, we ask for your understanding that we may then request proof from you that you are the person you claim to be.

You also have the right to *rectification*, which means that you can request that we correct your inaccurate personal data without undue delay. Considering the purposes of the processing, you have the right to request the completion of incomplete personal data, including by means of a supplementary statement.

You have the right to request the *restriction* of processing if one of the following conditions applies: You doubt the accuracy of the personal data. You have objected

to the processing in accordance with Art. 21 para. 1 GDPR. As long as it is not yet clear whether the legitimate reasons of the controller outweigh you, the processing will be restricted.

You can request that the personal data concerning you be *deleted* immediately, provided that the conditions (cf. Art. 17 GDPR) are met. The right to erasure does not exist if the processing is necessary due to contractual obligations towards you or due to legal provisions.

If you have asserted the right to rectification, erasure or restriction of processing against us, we are obliged to inform all recipients to whom the personal data concerning you have been disclosed of this correction or deletion of the data or restriction of processing. This does not apply if it proves impossible or involves disproportionate effort (cf. Art. 19 GDPR). If you request it, we will inform you about these recipients.

You have the right to receive the personal data concerning you that you have provided to us in a structured, commonly used and machine-readable format (cf. Art. 20 GDPR). You also have the right to transmit this data to another company without hindrance from us, provided that the conditions for this are met.

You have the right to object at any time to the processing of personal data concerning you based on Art. 6 (1 f) GDPR for reasons arising from your particular situation. The consequence of the objection is that we will no longer process the personal data concerning you, unless we can demonstrate compelling legitimate grounds for the processing that outweigh your interests, rights and freedoms, or if the processing serves to assert, exercise or defend legal claims. You can either inform us directly or our data protection officer about your objection.

If you have submitted a declaration of consent under data protection law, you can revoke it to us at any time (cf. Art. 7 GDPR). Please note that the *revocation* is effective for the future. The withdrawal of consent does not affect the lawfulness of the processing carried out based on the consent before the withdrawal.

In addition, you have the right to *lodge a complaint* with a supervisory authority, in particular in the country of your habitual residence, place of work or place of the alleged infringement if you consider that the processing of your personal data violates the GDPR (cf. Art. 77 GDPR). The right of appeal exists without prejudice to any other administrative or judicial remedy.